

LICENSING SUB COMMITTEE A

Date:	Tuesday 8th June, 2021
Time:	10.00 am
Venue:	Council Chamber

AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Licensing Act 2003 - Application for Review of Premises
Licence: Waterloo News, 110-114 Waterloo Road,
Middlesbrough, TS1 3HZ. Ref: OL/21/03 3 - 96
4. Any other urgent items which in the opinion of the Chair, may
be considered.

Charlotte Benjamin
Director of Legal and Governance Services

Town Hall
Middlesbrough
Friday, 28 May 2021

MEMBERSHIP

Councillors R Arundale (Chair), A Bell and T Higgins

Assistance in accessing information

Should you have any queries on accessing the Agenda and associated information please contact Joanne Dixon / Scott Bonner, 01642 729713 / 01642 729708, joanne_dixon@middlesbrough.gov.uk / scott_bonner@middlesbrough.gov.uk

COVID MEASURES – MEETING INFORMATION

LICENSING SUB COMMITTEE A – 8 JUNE 2021, 10.00am, COUNCIL CHAMBER

While Covid restrictions are easing we need to remain cautious to reduce the risk of further transmission, therefore, it is important to conduct the meeting of the Licensing Sub Committee as safely as possible.

To ensure compliance with Covid secure measures, the meeting will take place in the **Council Chamber, Town Hall, Middlesbrough**.

Please note the information below primarily relates to Covid compliance; the mechanics of meeting business will continue in line with current meeting procedures.

Should you decide to bring a laptop or other electronic device to the meeting, please ensure it is fully charged prior to the meeting as there are no dedicated charging points in the Council Chamber.

You are strongly encouraged to please carry out a Covid Lateral Flow Test before attending the meeting and this should be done no later than two hours prior to the start time of the meeting.

Should this test be positive, **please do not attend** the meeting and inform Democratic Services (Tel: 01642 729713/ 01642 729708) or the Licensing Office (Tel: 01642 728716/ 01642 728728) of your absence.

It is suggested that you arrive no earlier than 20 minutes, and no later than 10 minutes, before the start of the meeting.

Prior to the Meeting

- Please enter the Town Hall building via the main entrance on Russell Street or the entrance located in the quadrangle.
- Please wear a face covering when entering the building.
- Please report to the main reception desk where you will be required to sanitise your hands and sign in providing your name and contact details for Test and Trace purposes.
- A member of staff will show you to the Council Chamber and you will be shown to your seat.

During the meeting

- Please wear a face covering until you are seated.
- Please refrain from moving around the room unnecessarily (please avoid gathering in groups).
- If you do need to move around or leave the room at any time please wear a face covering when doing so.
- Bottled water and hand sanitiser will be available on each desk.

After the meeting

- You will be asked to leave the meeting in an orderly fashion.
- Please ensure you wear a face covering when leaving your seat until you are outside of the building.

By following the above process we will ensure the meeting will be carried out in a Covid Secure manner.